



KVAOWA  
Sector-56, Gurugram

## Security Refund

Form No. F-09  
Date of issue-01.04.2023

To,

The Secretary /Estate Manager,  
KVAOWA (Kendriya Vihar),  
Sector- 56, Gurgaon

SUB: - REFUND OF SECURITY DEPOSIT REGARDING RENOVATION /  
REPAIR WORK OR Booking Hall/ Guest rooms

Sir,

It is to say that with the permission I had deposited Rs.\_\_\_\_\_ by receipt no.\_\_\_\_\_ dated \_\_\_\_\_ as **SECURITY** for carrying out renovation **OR** repair work in FLAT NO.----- BLOCK -----**OR** for booking Hall / Guest rooms in CC-I/ CC-II. **Original** Receipt of the security deposit is enclosed herewith.

Now, renovation / repair work has been completed.

OR

The function for which hall/guest rooms have been completed .

I, therefore, request you kindly to refund the Security amount.

Yours sincerely,

DATE:-\_\_\_\_\_

Signature\_\_\_\_\_

Name\_\_\_\_\_

Block \_\_\_\_\_ Flat No.\_\_\_\_\_

Mobile No.\_\_\_\_\_

*"Service with a Smile"*

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